



**PEACE CORPS/ZAMBIA**  
**General Worker VA- 04/2021**

**United States Peace Corps wishes to invite applications from suitably qualified persons to fill the position of General Worker.**

**Location:** Lusaka

**Work Schedule:** Full Time 44 hours/Week

**Starting Salary:** ZMW 83,651.00/Annum

**General Description**

The General Worker is responsible for the general maintenance of office spaces, buildings, and grounds including for the office compound. S/he will assist with minor building and equipment repairs and maintenance and for the unloading, loading, and delivery of equipment and supplies.

**Essential Duties and Responsibilities**

- Plants and maintains grass lawns.
- Provides maintenance and care for plants, shrubs and trees (prepares soil and plants, waters, fertilizes, weeds, sprays, trims, prunes, plants/transplants, etc.)
- Maintains public areas, parking lots, loading docks, service corridors and storage rooms in a clean, safe and efficient manner.
- Maintains sidewalks, driveways, curbs, paved areas, porches, and water channels free of trash, dirt, leaves and weeds.
- General cleaning of all ground/lawn spaces.
- Assists in conversion of the property for events based on directions provided by supervisors.
- Assists in the setting of tables, chairs, and other equipment for events, as needed.
- Assist under supervision in repairing various items, systems and/or components (e.g. furniture, floors, roofs, ceilings, windows, electrical, plumbing etc.) for the purpose of ensuring that items are available and in safe working condition.

**Other Duties Will Include But Not Limited To:**

- Unload incoming supplies, including the opening of pallets and un-packaging of boxes.
- Delivery of requested supplies and/or furniture to respective offices.
- Help to move furniture in offices and rearrange as requested.

**Required Qualifications**

In order to be selected for this position, the applicant must submit a cover letter and CV that clearly documents how they meet each of the following mandatory requirements including three (3) written work references. Copies of educational certificates should be provided and a statement specifying whether or not they have a RSO security document on file with Peace Corps or another USG agency in-country should also be provided.

- Five years Gardening/Landscaping/General Maintenance (buildings and equipment) work experience with a proven professional work record is required. Possession of certificate in gardening/landscaping or agriculture from a reputable institution will be an added advantage.
- Good working knowledge of plant care and lawn maintenance including knowledge of sun, water and fertilizer requirements of different plants.
- Basic working knowledge of building and equipment maintenance.
- Ability to speak and understand English.
- Ability to work in multi-cultural environment with at least two years' experience working for an international and multi-cultural organization.

Applications and supporting documentation must be submitted by close of business (17 hours) **December 22, 2021.**

**Only email applications will be accepted and should be addressed to:**

**Email:** [ZM-Jobs@peacecorps.gov](mailto:ZM-Jobs@peacecorps.gov) clearly stating your name and position applied for in the subject line of your email  
**(E.g. John Doe, General Worker – Lusaka)**

Only short-listed candidates will be notified and no telephone inquiries will be entertained.

The United States Peace Corps is an Equal Opportunity Employer.